

Barnacle Village Hall

Date of Event .....

### Booking the Hall for Skittles

Please complete this form and return it with your deposit to:

**Barnacle Village Hall Bookings, 10 Lower Road, Barnacle, Coventry CV7 9LD**

When the Hall is booked for a Skittles Event, the Village Hall Committee will organise the Skittles on the evening with a 'Master of Ceremonies', the food (fish/chicken & chips or vegetarian option) from the numbers the Event Organiser provides nearer the time, and provides small prizes for the winning team. The fees are detailed below and vary according to the numbers attending.

Alternatively, the Event Organiser can arrange the food. The Village Hall Committee will still organise the skittles on the evening with a 'Master of Ceremonies' and provide small prizes for the winning team. The cost for an Event without food is **£210**, irrespective of the number attending.

#### Event Organiser

Name of Event Organiser .....

Address .....

Organisation (if applicable) .....

Telephone ..... email address .....

#### Event Details

Date of Event ..... Approximate number attending ..... Starting time.....

Bar required? - **Yes / No** If **Yes** what time do you want it to open? .....

If the bar is required there must be at least 60 people attending the event. If a bar is provided, people **must not** bring their own drinks. The bar will close promptly at 11.00pm

Food required? - **Yes / No**

Please return the enclosed form to the Booking Officer approx. one week before the event, with details of your food order

#### Event costs

72 + people attending	£9.50 per head
60 – 71 attending	£10.00 per head
50 – 59 attending	£11.00 per head
40 – 49 attending	£12.00 per head

The cost for an Event without food is £235, irrespective of the number attending

**A £25 deposit is required which should be returned with this form. Cheques should be made payable to 'Barnacle Village Hall'. The balance can be paid in advance of the event or on the night.**

**It would be appreciated if you could leave it in a clean and tidy condition for which we thank you in advance**

Signed for the hirer ..... Date.....