

Conditions of Hire

The Hirer or the Hirer's Representative should be 18 years of age

The Committee may cancel this Agreement at any time whereupon the Hirer shall be entitled to a refund of the deposit or any monies already paid to the Committee. In such event the Committee shall not be liable to the Hirer for any resulting loss, financial or otherwise

If the Hirer cancels this Agreement on or before the commencement of the period of the Hire and the Committee is unable to hire the premises for the said period, the deposit shall be forfeited and the Committee may, in their absolute discretion, require payment by the Hirer of the balance of the hire fee

The Hirer or the Hirer's authorised representative shall familiarise himself/herself with the location of the Emergency Exits and fire fighting equipment in the premises and shall ascertain the procedure to be adopted in case of fire and/or evacuation of the premises

The Hirer or the Hirer's authorised representative shall be present and in charge of the premises during the whole period of the Hire; shall exercise proper supervision of the premises and will indemnify the Committee against all loss or damage which may be occasioned to the premises, the fabric, its contents and the car park during the period of Hire.

If the premises are to be used for Public Entertainment there must be at least two persons of not less than 18 years of age on duty exercising general supervision throughout the period of the Hire.

The Hirer or the Hirer's authorised representative shall ensure that:

- ☐ All conditions and regulations made by the Hire Authority and the Local Authority in respect of the premises and the Hirer's intended use are strictly complied with
- ☐ The number of people on the premises does not exceed 120 for dancing or 130 when seated for a show
- ☐ The premises are not sublet nor used for any illegal activity
- ☐ All means of exit are kept free from obstruction so as to be immediately available for egress in case of emergency
- ☐ The emergency lighting is illuminated during the whole of the time the premises are occupied
- ☐ The Fire Brigade are called promptly to any outbreak of fire and full details thereof are given as soon as possible to the authorised representative of the Committee
- ☐ No activity is undertaken on the premises which may endanger them or anyone present on the premises, or which may invalidate any insurance policies relating thereto
- ☐ No inflammable or otherwise dangerous substances are brought into the premises, and no decorations of a combustible nature erected therein
- ☐ Proper supervision is exercised over the car park so as to avoid obstruction to the entrances, exits and the highway
- ☐ No unauthorised heating appliance is used in the premises
- ☐ The Licencing Laws we operate for the bar are respected
- ☐ The bar will be closed at 11.00pm and 20 is allowed for drinking up time - all glasses will be cleared away by 11.20pm
- ☐ If the Management Committee provide a bar - no alcohol is to be brought on to the premises
- ☐ The premises are not opened before 10.00am or closed later than 12 midnight without special permission from the Committee and Rugby Borough Council
- ☐ At the expiry of the Period of Hire, the premises and car park are left in a clean and tidy condition, all rubbish cleared and any furniture or other contents that have been moved, put back to their former position

I have read and agree to the conditions set out above

Signature

Date